

Sale of a freehold residential property price and services notice

Our fees cover all of the work required to complete the sale of your home.

| Property Sale Price range | Average Legal Fee * (inclusive of VAT) | Money Transfer Fee (1) (inclusive of VAT) | Official copy documents of the freehold title (2) | Total (3) |
|---------------------------|--|---|---|-----------|
| Up to £80,000 | £1020 | £42 | £6 | £1068 |
| £80,000 - £100,000 | £1080 | £42 | £6 | £1128 |
| £100,000 - £200,000 | £1140 | £42 | £6 | £1188 |
| £200,000 - £500,000 | £1200 | £42 | £6 | £1268 |
| £500,000 - £1,000,000 | £1440 | £42 | £6 | £1488 |
| £1,000,000 – £1,500,000 | £1740 | £42 | £6 | £1788 |
| £1,500,000 – £2,500,000 | £2400 | £42 | £6 | £2448 |
| £2,500,000 plus | £6000 | £42 | £6 | £6048 |

- (1) If there is a mortgage to redeem there will be 2 bank fees
- (2) If there are additional documents listed on the title these are charged at an additional £3.00 each
- (3) No referral fees payable
- (4) VAT is 20%
- (5) Partners hourly rate is £250 rising to £275 1 January 2022
- (6) Solicitors hourly rate is £175 rising to £195 1 January 2022

*Please do call us or contact us by e mail for a full quote. No Property is exactly the same and our fees will reflect the particular requirements of your sale. Fees range because transactions vary. There may be unusual or unexpected circumstances, we will always inform

you of unexpected complications and discuss fully the consequences of that before extra charges are incurred.

Disbursements

Disbursements are costs related to your matter that are payable to third-parties, such as Land Registry fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

How long will my house sale take?

How long it will take from your offer being accepted until you can move into your house will depend on a number of factors. The average process takes between 6–12 weeks.

It can be quicker or slower, depending on the parties in the chain. For example, if you are selling to a first-time buyer with a mortgage in principle, it could take 10 weeks. If your buyer has to obtain mortgage finance and there is a chain below him or her this can take significantly longer, between 3–4 months.

Stages of the process

The key stages of the process include:

- Confirm fees, take your instructions and give you initial advice;
- Deal with formalities for proof of identification and ask you to complete standard forms
- Prepare and sent contract package;
- Receive and deal with enquiries;
- Send you the approved contract for signing
- Obtain a mortgage redemption figure for your approval;
- Agree completion date;
- Exchange contracts and notify you that this has happened;
- Complete purchase;
- Send funds to lender to redeem mortgage and send balance to you.

Purchase of a freehold residential property price and services notice

Our fees cover all of the work required to complete the purchase of your new home, including dealing with registration at the Land Registry and dealing with the payment of Stamp Duty Land Tax (Stamp Duty) if the property is in England, or Land Transaction Tax (Land Tax) if the property you wish to buy is in Wales.

| Property Purchase Price Range | Average Legal Fee * (inclusive of VAT) | Land Registry Fees (no VAT) (4) | Searches (5) | Money Transfer Fee (inclusive of VAT) | Total (6) (7) |
|--------------------------------------|---|--|---------------------|--|----------------------|
| Up to £80,000 | £1180 | £20 | £230 | £42 | £1472 |
| £80,000 - £100,000 | £1200 | £40 | £230 | £42 | £1512 |
| £100,000 - £200,000 | £1200 | £95 | £230 | £42 | £1567 |
| £200,000 - £500,000 | £1440 | £135 | £230 | £42 | £1847 |
| £500,000 - £1,000,000 | £1680 | £270 | £230 | £42 | £2222 |
| £1,000,000 - £1,500,000 | £1920 | £455 | £230 | £42 | £2647 |
| £1,500,000 - £2,500,000 | £2640 | £455 | £230 | £42 | £3367 |
| £2,500,000 plus | £6000 | £455 | £230 | £42 | £6727 |

(1) For transfers of part the Land Registry Fee doubles

(2) If there are unusual additional searches required this will be an additional cost

(3) Stamp Duty Land Tax is payable in addition, see below

(4) VAT is 20%

(5) Partners hourly rate is £250 rising to £275 1 January 2022

(6) Solicitors hourly rate is £175 rising to £195 1 January 2022

(7) No referral fees payable

*Please do call us or contact us by e mail for a full quote. No Property is exactly the same and our fees will reflect the particular requirements of your sale and purchase. Fees range because transactions vary and the extent of legal due diligence and representation required therefore varies. Some of the factors which will cause fees to vary include: listed buildings, new builds, private roads, private drainage arrangements. unexpected and unusual complications, of course we will always inform you of unexpected complications and discuss fully the consequences of that before extra charges are incurred.

Disbursements

Disbursements are costs related to your matter that are payable to third-parties, such as Land Registry fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

Stamp Duty or Land Tax (on purchase)

This depends on the purchase price of your property. You can calculate the amount you need pay by using HMRC's website or, if the property is located in Wales, by using the by using the Welsh Revenue Authority's website.

How long will my house purchase take?

How long it will take from your offer being accepted until you can move into your house will depend on a number of factors. The average process takes between 6–12 weeks.

It can be quicker or slower, depending on the parties in the chain. For example, if you are a first-time buyer purchasing a new build property with a mortgage in principle, it could take 10 weeks. However, if you are buying a leasehold property that requires an extension of the lease, this can take significantly longer, between 3–6 months. In such a situation, additional charges would apply.

Stages of the process

The key stages of the process include:

- Confirm fees, take your instructions and give you initial advice;
- Deal with formalities for proof of identification

- receive and advise on contract documents;
- carry out searches;
- make any necessary enquiries
- prepare a report for you on all documents, searches and information received;
- go through conditions of mortgage offer with you;
- send final contract to you for signature;
- agree completion date (date from which you own the property);
- exchange contracts and notify you that this has happened;
- arrange for all monies needed to be received from lender and you;
- complete purchase;
- deal with payment of Stamp Duty/Land Tax;
- deal with application for registration at Land Registry.

Sale of a leasehold residential property price and services notice

Our fees cover all of the work required to complete the sale of your home.

| Property Sale Price range | Average Legal Fee * (inclusive of VAT) | Money Transfer Fee (8) (inclusive of VAT) | Official copy documents of the freehold and leasehold title and the Lease (9) | Total (10) (11) |
|---------------------------|--|---|---|-----------------|
| Up to £80,000 | £1080 | £42 | £15 | £1137 |
| £80,000 - £100,000 | £1200 | £42 | £15 | £1257 |
| £100,000 - £200,000 | £1200 | £42 | £15 | £1257 |
| £200,000 - £500,000 | £1440 | £42 | £15 | £1497 |
| £500,000 - £1,000,000 | £1680 | £42 | £15 | £1737 |
| £1,000,000 - £1,500,000 | £1920 | £42 | £15 | £1977 |
| £1,500,000- £2,500,000 | £2400 | £42 | £15 | £2457 |
| £2,500,000 plus | £3600 | £42 | £15 | 3657 |

- (1) If there is a mortgage to redeem there will be 2 bank fees
- (2) If there are additional documents listed on the title these are charged at an additional £3.00 each
- (3) No referral fees payable
- (4) You Landlord will charge a fee to obtain their management pack
- (5) VAT is 20%
- (6) Partners hourly rate is £250 rising to £275 1 January 2022
- (7) Solicitors hourly rate is £175 rising to £195 1 January 2022

*Please do call us or contact us by e mail for a full quote. No Property is exactly the same and our fees will reflect the particular requirements of your sale. Fees range because transactions vary. There may be unusual or unexpected circumstances, we will always inform you of unexpected complications and discuss fully the consequences of that before extra charges are incurred.

Disbursements

Disbursements are costs related to your matter that are payable to third-parties, such as Land Registry fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

How long will my flat sale take?

How long it will take from your offer being accepted until you can move into your flat will depend on a number of factors. The average process takes between 6–12 weeks.

It can be quicker or slower, depending on the parties in the chain. For example, if you are selling to a first-time buyer with a mortgage in principle, it could take 10 weeks. However, if you are selling a flat that requires an extension of the lease, this can take significantly longer, between 3–6 months. In such a situation, additional charges would apply.

Stages of the process

The key stages of the process include:

- Confirm fees, take your instructions and give you initial advice;
- Deal with formalities for proof of identification and ask you to complete standard forms
- Prepare and sent contract package;
- Obtain management pack from the freeholder or landlord
- Receive and deal with enquiries;
- Send you the approved contract for signing
- Obtain a mortgage redemption figure for your approval;
- Agree completion date;
- Exchange contracts and notify you that this has happened;
- Complete purchase;
- Send funds to lender to redeem mortgage and send balance to you.

Purchase of a leasehold residential property price and services notice

Our fees cover all of the work required to complete the purchase of your new home, including dealing with registration at the Land Registry and dealing with the payment of Stamp Duty Land Tax (Stamp Duty) if the property is in England, or Land Transaction Tax (Land Tax) if the property you wish to buy is in Wales.

| Property Purchase Price Range | Average Legal Fee * (inclusive of VAT) | Land Registry Fees (no VAT) (12) | Searches (13) | Money Transfer Fee (Inclusive of VAT) | Total (14)(15) |
|--------------------------------------|---|---|----------------------|--|-----------------------|
| Up to £80,000 | £1260 | £20 | £230 | £42 | £1552 |
| £80,000 - £100,000 | £1320 | £40 | £230 | £42 | £1632 |
| £100,000 - £200,000 | £1440 | £95 | £230 | £42 | £1807 |
| £200,000 - £500,000 | £1440 | £135 | £230 | £42 | £1847 |
| £500,000 - £1,000,000 | £1620 | £270 | £230 | £42 | £2162 |
| £1,000,000 - £1,500,000 | £1920 | £455 | £230 | £42 | £2647 |
| £1,500,000 - £2,500,000 | £2400 | £455 | £230 | £42 | £3127 |
| £2,500,000 plus | £3000 | £455 | £230 | £42 | £3727 |

- (1) For leases of part the Land Registry Fee doubles
- (2) If there are unusual additional searches required this will be an additional cost
- (3) Stamp Duty Land Tax is payable in addition, see below
- (4) No referral fees payable
- (5) VAT is 20%
- (6) Partners hourly rate is £250 rising to £275 1 January 2022

(7) Solicitors hourly rate is £175 rising to £195 1 January 2022

*Please do call us or contact us by e mail for a full quote. No Property is exactly the same and our fees will reflect the particular requirements of your purchase. Fees range because transactions vary and the extent of legal due diligence and representation required. There may be unusual or unexpected circumstances, we will always inform you of unexpected complications and discuss fully the consequences of that before extra charges are incurred.

Disbursements

Disbursements are costs related to your matter that are payable to third-parties, such as Land Registry fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

Stamp Duty or Land Tax (on purchase)

This depends on the purchase price of your property. You can calculate the amount you need pay by using HMRC's website or, if the property is located in Wales, by using the by using the Welsh Revenue Authority's website.

How long will my flat purchase take?

How long it will take from your offer being accepted until you can move into your flat will depend on a number of factors. The average process takes between 6–12 weeks.

It can be quicker or slower, depending on the parties in the chain. For example, if you are a first-time buyer purchasing a new build property with a mortgage in principle, it could take 10 weeks. However, if you are buying a flat that requires an extension of the lease, this can take significantly longer, between 3–6 months. In such a situation, additional charges would apply.

Stages of the process

- The key stages of the process include:
- confirm fees, take your instructions and give you initial advice;
- deal with formalities for proof of identification
- receive and advise on contract documents;
- carry out searches;
- receive and review the freehold management pack

- make any necessary enquiries
- prepare a report for you on all documents, searches and information received;
- go through conditions of mortgage offer with you;
- send final contract to you for signature;
- agree completion date (date from which you own the property);
- exchange contracts and notify you that this has happened;
- arrange for all monies needed to be received from lender and you;
- complete purchase;
- deal with payment of Stamp Duty/Land Tax;
- deal with application for registration at Land Registry.

Probate price and services notice

We anticipate costs between £3,000 - £5,000 + VAT, plus the disbursements mentioned below, to apply for the grant and collect in and distribute assets for estates which fit the criteria set out below.

The exact cost (and disbursements) will depend on the individual circumstances of the matter. For example, if there is one beneficiary and no property, costs will be at the lower end of the range. If there are multiple beneficiaries, a property and multiple bank accounts, costs will be at the higher end.

We will handle the full process for you. This quote is for estates where:

- there is a valid will;
- there is no more than one property;
- there are no more than 4 bank or building society accounts;
- there are no other intangible assets;
- there are 1 - 4 beneficiaries;
- there are no disputes between beneficiaries on division of assets. If disputes arise this is likely to lead to an increase in costs;
- there is no inheritance tax payable and the executors do not need to submit a full account to HMRC;
- there are no claims made against the estate.

Disbursements included in this fee:

- probate application fee of £155;
- £5 plus £2 per exhibit for swearing of the oath (per executor);
- bankruptcy-only Land Charges Department searches (£2 per beneficiary);
- £75 - £100 + VAT post in the London Gazette—protects against unexpected claims from unknown creditors;
- £75 - £100 + VAT to post in a Local Newspaper—this also protects against unexpected claims. This may vary from publication to publication.

Disbursements are costs related to your matter that are payable to third parties, such as court fees.

Potential additional costs:

- if there is no will or the estate consists of any share holdings (stocks and bonds) there is likely to be additional costs that could range significantly depending on the estate and how it is dealt with. We can give you a more accurate quote once we have more information;
- if any additional copies of the grant are required, they will cost £0.50 (1 per asset usually);
- dealing with the sale or transfer of any property in the estate is not included.

How long will this take?

On average, estates that fall within this range are dealt with within 3 - 6 months. Typically, obtaining the grant of probate takes 4 - 8 weeks. Collecting assets then follows, which can take 4 - 8 weeks. Once this has been done, we can distribute the assets, which normally takes 4 - 8 weeks. A large part of the process is dependent on third parties so these time frames are only a guide.

Please note;

(1) VAT is 20%

(2) Partners hourly rate is £250 rising to £275 1 January 2022

(3) Solicitors hourly rate is £175 rising to £195 1 January 2022

Undisputed business debt court claims price and services notice

These costs apply where your claim is in relation to an unpaid invoice up to £100,000 which is not disputed and enforcement action is not needed. If the other party disputes your claim at any point, we will discuss any further work required and provide you with revised advice about costs if necessary, which could be on a fixed fee (eg if a one-off letter is required), or an hourly rate if more extensive work is needed.

| Debt value | Court fee | Our fee (plus. VAT) |
|--------------------|--------------------------|---------------------|
| Up to £5,000 | £35 - £205 | £350 - £650 |
| £5,001 – £10,000 | £205 - £455 | £750 - £1,250 |
| £10,001 - £50,000 | 5% of value of the claim | £900 - £1,500 |
| £50,001 - £100,000 | 5% of value of the claim | £2,000 - £3,000 |

Anyone wishing to proceed with a claim should note that:

- the VAT element of our fee cannot be reclaimed from your debtor;
- interest and compensation may take the debt into a higher banding, with a higher cost;
- the costs quoted above are not for matters where enforcement action, such as the bailiff, is needed to collect your debt.

Our fee includes:

- taking your instructions and reviewing documentation;
- undertaking appropriate searches;
- sending a letter before action;
- receiving payment and sending onto you, or if the debt is not paid, drafting and issuing claim;
- where no Acknowledgement of Service or Defence is received, applying to the court to enter Judgement in default;
- when Judgement in default is received, write to the other side to request payment;
- if payment is not received within 14 days, providing you with advice on next steps and likely costs.

Matters usually take 3 – 12 weeks from receipt of instructions from you to receipt of payment from the other side, depending on whether or not it is necessary to issue a claim.

This is on the basis that the other side pays promptly on receipt of Judgement in default. If enforcement action is needed, the matter will take longer to resolve.

*No claim is exactly the same and there are a number of factors which may affect the amount of work necessary. The above figures are an indication based on average costs incurred and do not factor in unexpected complications which may affect the estimated cost.

Please note;

- (1) VAT is 20%**
- (2) Partners hourly rate is £250 rising to £275 1 January 2022**
- (3) Solicitors hourly rate is £175 rising to £195 1 January 2022**

Employment Tribunal price and services notice

Our pricing for bringing and defending claims for unfair or wrongful dismissal

Simple case: £3,000 - £6,000 + VAT*

Medium complexity case: £6,000 – £10,000 + VAT*

High complexity case: £10,000 - £20,000 + VAT*

Factors that could make a case more complex:

- if it is necessary to make or defend applications to amend claims or to provide information about an existing claim;
- defending claims that are brought by litigants in person;
- making or defending a costs application;
- complex preliminary issues such as whether the client is disabled (if this is not agreed by the parties);
- the number of witnesses and documents;
- if it is an automatic unfair dismissal claim, eg if you are dismissed after blowing the whistle on your employer;
- allegations of discrimination which are linked to the dismissal.

Disbursements

Disbursements are costs related to your matter that are payable to third parties, such as court fees.

Counsel's fees estimated between £750 - £1,750 per day (depending on experience of the advocate) for attending a Tribunal Hearing (including preparation). *The fees quoted above include advocacy at the hearing(s) as necessary.

Key stages

The fees set out above cover all of the work in relation to the key stages of a claim:

- taking your initial instructions, reviewing the papers and advising you on merits and likely compensation (this is likely to be revisited throughout the matter and subject to change);

- entering into pre-claim conciliation where this is mandatory to explore whether a settlement can be reached;
- preparing claim or response;
- reviewing and advising on claim or response from other party;
- exploring settlement and negotiating settlement throughout the process;
- preparing for and considering a schedule of loss;
- preparing for (and attending) a Preliminary Hearing;
- exchanging documents with the other party and agreeing a bundle of documents;
- taking witness statements, drafting statements and agreeing their content with witnesses;
- preparing bundle of documents;
- reviewing and advising on the other party's witness statements;
- agreeing a list of issues, a chronology and/or cast list;
- preparation and attendance at Final Hearing, including instructions to Counsel.

The stages set out above are an indication and if some of the stages above are not required, the fee will be reduced. You may wish to handle the claim yourself and only have our advice in relation to some of the stages. This can also be arranged on your individual needs.

How long will my application take?

The time that it takes from taking your initial instructions to the final resolution of your matter depends largely on the stage at which your case is resolved. If a settlement is reached during pre-claim conciliation, your case is likely to take 4 - 6 weeks. If your claim proceeds to a Final Hearing, your case is likely to take 30 - 45 weeks. This is just an estimate and we will of course be able to give you a more accurate timescale once we have more information and as the matter progresses.

*No claim is exactly the same and there are a number of factors which may affect the amount of work necessary. The above figures are an indication based on average costs incurred and do not factor in unexpected complications which may affect the estimated cost.

Please note;

- (1) VAT is 20%**
- (2) Partners hourly rate is £250 rising to £275 1 January 2022**
- (3) Solicitors hourly rate is £175 rising to £195 1 January 2022**